Adam Miller

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June 10, 2022

Harold Newton, High School Principal

Harriton High School

9472 Walt Whitman Ave.
Coraopolis, PA 15108

Dear Mr. Newton,

Throughout my career, I have contributed to impacting business outcomes through effective organization, prioritization, and execution of key projects. My skills and qualifications are an ideal match to the High School Art Teacher requirements and will bring immediate value to Harriton High School goals.

Previously, I exercised a calculated and systematic approach to problem-solving in my Art Teacher role. I am independently motivated, yet I appreciate team efforts and collaborate productively within groups. Additionally, I am knowledgeable in instructing and assessing over 30 students' needs with proficiency in lesson planning. This opportunity is inspiring because my professional goals align with Harriton High School's mission and values.

I believe my interpersonal, organization and teamwork abilities will support and drive your continued organizational success.

I am looking to relocate across the state to accommodate a new position for my family. I am now prepared and settled to take the next steps in my career.

To demonstrate the scope of my career history and professional competencies, please take a moment to review my attached resume. I appreciate your evaluation of my credentials and subsequent response.

Thank you, in advance, for your consideration.

Best regards,
Adam Miller